

THE UNIVERSITY OF WYOMING

MINUTES OF THE TRUSTEES

August 31, 1996

**The Final Minutes can be found on the University of Wyoming Board of Trustees
website at www.uwyo.edu/trustees/meetings**

TRUSTEES OF THE UNIVERSITY OF WYOMING

AGENDA

August 31, 1996

CALL TO ORDER	4
ROLL CALL	4
ANNOUNCEMENTS	4
PRESIDENT’S REPORT	5
APPROVAL OF JULY 27, 1996 MINUTES.....	7
ACADEMIC AND STUDENT AFFAIRS COMMITTEE.....	9
1996 Strategic Plan	9
Undergraduate Scholarship Exceptions for Pharm. D..J.D. and Other Scholarships	10
B.S. in Insect Biology	13
Undergraduate Minor in Ethics.....	14
Teacher Education Program Revisions.....	16
Proposed Name Change for WCTL-L	18
Proposed Master of Social Work	20
BUDGET COMMITTEE.....	24
Authorization for Carryover of Earmarked Funds.....	24
Approval of Contracts and Grants (Enclosure 2).....	25
Approval of Gifts and Scholarships (Enclosure 3)	26
Supplemental Budget Information.....	26
PERSONNEL COMMITTEE	27
Faculty Appointments.....	27
Academic Professional Appointments.....	32
Administrative Appointments.....	33
Administrative Reappointments	37
Change of Assignment.....	38
Retirement.....	38
Employee Suggestion Award.....	39
Full-Time Temporary Faculty Appointments.....	39
Part-Time Temporary Faculty Appointments.....	40
Full-Time Temporary Academic Professional Appointments.....	41

Part-Time Temporary Academic Professional Appointments	43
Resignations	44
PHYSICAL PLANT AND EQUIPMENT COMMITTEE	46
Mineral Leases	46
Access to Centennial Complex	46
Change Orders and Progress Reports (Enclosure 4).....	46
INVESTMENT COMMITTEE	47
Approval of Additional Investment manager	47
Report on Investment Committee Meeting in Cody, Wyoming-August 15, 1996	47
Quarterly Report, University Endowments	47
COMMUNITY COLLEGE AND OUTREACH COMMITTEE.....	48
Presentation on UW/CC.....	48
DEVELOPMENT COMMITTEE	50
Report on Annual Foundation Board Meeting	50
Fun Raising Reports (Enclosure 6).....	50
Status of Vice Presidential Search.....	50
Campaign Update.....	51
ATHLETIC COMMITTEE.....	52
President’s Planning Committee for Intercollegiate Athletics	52
PRESIDENTIAL SEARCH COMMITTEE	56
Update on Presidential Search	56
COMMITTEE OF THE WHOLE	57
PUBLIC COMMENTS	59
ADJOURNMENT/DATE OF NEXT MEETING	60

THE UNIVERSITY OF WYOMING

MINUTES OF THE TRUSTEES

August 31, 1996

The Board of Trustees of the University of Wyoming met August 30-31, 1996 on the University of Wyoming campus. Trustees held committee meetings and an executive session to discuss personnel. They also attended a presentation by Governor Geringer in Knight Hall Room 74 on the Western Governors' University.

President Forrest "Frosty" Kepler called the business meeting to order at 7:34 a.m. on Saturday, August 31, 1996.

ROLL CALL

The following Trustees attended the business meeting: Forrest "Frosty" Kepler, John D. "Dave" Bonner, Deborah Healy Hammons, Harry L. Harris, Peter M. Jorgensen, Elizabeth A. Kail, Daniel L. Kinnaman, Geraldine "Jeri" Kirk, Rita Meyer, Shelly Ritthaler, Walter G. "Jerry" Saunders, and Hank True. Ex-officio members President Terry P. Roark, State Superintendent of Public Instruction Judy Catchpole, and ASUW President Jason Thompson. Ex-officio member Governor Jim Geringer was absent.

ANNOUNCEMENTS

Trustee Kepler noted that the Trustees would have lunch with Governor Geringer at 12:00 noon in the Wyoming Union. Then they would attend the Governor's presentation in Room 74 of

Knight Hall and continue with the committee meetings at the conclusion of the presentation.

Trustee Kepler also noted that the starting time for Saturday's meeting had be changed from 8:00 a.m. to 7:30 a.m so that the Trustees could attend County Days.

Trustee Kepler noted that the boardroom table had been refinished and what a nice job the Physical Plant staff had done. He asked that Dan Baccari convey the Trustees complements to the staff. Then he added that everyone was to use coasters and not scratch the table.

PRESIDENT'S REPORT

President Roark reported the following to Trustees:

- Jesse Vialpando, University of Wyoming employment practices officer, recently was commended by Dr. Charles Head, superintendent of Albany County School District No. 1, for his mediation and for his assistance in developing and presenting a training session on cultural differences and sensitivity for school district administrators.
- Music degree programs at UW have been accredited by the National Association of Schools of Music (NASM), continuing the organization's recognition of UW academic standards since 1951. This recent accreditation confirms that UW maintains national standards of excellence in all of its music programs.
- Half of the school teachers hired in Wyoming during the last two years are graduates of UW's Teacher Education Program, according to an informal survey of school districts across the state. Participation in the Wyoming School-University Partnership played an important part in the decision to hire UW graduates, according to many of the 16 school district representatives

returning the survey information to the UW College of Education.

- KeyBank of Wyoming is participating in the UW College of Business' new program in Banking and Financial Services. KeyBank also will participate in the Wyoming Bankers Fund, which supports distinguished speakers, student professional travel, library resources, software, and other program enhancements in the UW College of Business.
- A major exhibition commemorating the 125th anniversary of the Wyoming Stock Growers Association (WSGA) is scheduled in September by the UW American Heritage Center. "Uphill and Against the Wind: Cattle Ranching in Wyoming," will open on Saturday, Sept. 21, during UW Ag Appreciation Weekend activities.
- More than 60 mathematicians attended a recent two-week international conference at UW. College teachers and graduate students from Canada, Germany, Greece, Italy, India, Japan, Spain, Switzerland, and the United States attended the conference, directed by mathematics professor Duane Porter.
- Wyoming's only statewide tribute to Ann and Sen. Alan Simpson will highlight the fourth annual UW Art Museum Gala Weekend Sept. 6-7. The tribute is part of the UW Art Museum's annual Gala Benefit Ball and fundraiser.
- An obscure wasp species found by a UW researcher in Costa Rica shows promise for controlling a damaging citrus crop pest and ultimately may translate to lower prices for some orange juices marketed in the United States. The wasp was the focus of research conducted by Nina Zitani, UW entomology graduate student from Moorestown, N.J.
- Four international scientists are receiving biotechnology training at UW that may be used to

prevent food spoilage in their home countries. Researchers are learning techniques in biotechnology from Bibek Ray, food science professor in the Department of Animal Science, and Kurt Miller, assistant professor in the Department of Molecular Biology.

- Fifteen UW students completed an eight-week summer research internship as part of the UW McNair Scholars Program. The program provides supportive services to low-income, first generation, and other groups under-represented in graduate education.
- Twenty-three students from Wyoming and seven other states participated in the recent UW Summer Minority High School Student Research Apprentice Program sponsored by UW's Minority Affairs Office. The eight-week experience encourages high school students to enroll in higher education institutions.
- More than 500 family members of UW students are expected to visit the Laramie campus Sept. 21-22 for UW's sixth Annual Family Weekend, sponsored by the Associated Parents - University of Wyoming (APUW) and the UW Division of Student Affairs. Parents, grandparents, brothers, and sisters have an opportunity to see what life at UW is like for today's students.

APPROVAL OF JULY 27, 1996 MINUTES

It was moved by Trustee Jorgensen, seconded by Trustee Kinnaman, and carried that the July 27, 1996 Minutes of the Trustees be approved.

REPORTS AND RECOMMENDATIONS OF COMMITTEES

ACADEMIC AND STUDENT AFFAIRS COMMITTEE

President Kepler called on Trustee Jorgensen for a report from the Academic and Student Affairs Committee, which met Friday, August 30, 1996 with the following members present: Debbie Hammons, Lee Harris, Pete Jorgensen, Betty Kail and Jeri Kirk.

Based upon a recommendation from the Academic and Student Affairs Committee it was moved by Trustee Hammons, seconded by Trustee Jorgensen the following items for action be approved by the full board:

1996 Strategic Plan

Wyoming statutes require the University and State Agencies to submit annually a five-year strategic plan. The University's plan is appended in (Enclosure 1).

Trustee Hammons stated the the strategic plan was for the entire university and representative of what the Board of Trustees desired rather than the radical original version. She felt the Donna Bagby should be commended on her excellent work on the plan.

Donna Bagby noted that it should be a provisional thanks because the changes had been made by the individual vice presidents and deans. There was one comment made by Trustee Jorgensen on the Physical Plant deferred maintenance. That he would appreciate a full report. Trustee Bonner questioned the deferred maintenance as rated fair. Vice President Dan Baccari stated the institution as a whole would have a good, fair or poor. In relation to total physical plant operations, our goal is to maintain at a fair category. Judy Catchpole noted concerning Strategy 1.4 on page 14 that all government agencies are in the process of doing strategy plans. The question was how to get back to

the public how many parents participate and feel involved. Vice President Jim Hurst informed Trustee Catchpole that he did understand the question and that a number of procedures were presently in tact to determine how we could do better through partents weekend / Associated Parents of the University of Wyoming (APUW) to name a few. Trustee Kinnaman suggested that a questionnaire could be placed in an issue of the APUW newsletter. Trustee Bonner had a question about Strategy 1.4.01 - the target for next year to increase the number of volumes added to the libraries by 5% - has that been the goal has it been met. Provost Karnig noted that this was a five year goal and was maintenance rather than strategy. Trustee Bonner wondered if the state was going to audit the plan. President Roark said the plan was updated yearly and audited by the State Department of Audit. Special Assistant to the President Meyer said the plan was audited annually and sent to Governor's office. Trustee Hammons said she would like to see it divided into committees for Board. Trustee Jorgensen felt the plan should be condensed into a document that someone would actually read.

Undergraduate Scholarship Exceptions for Pharm.D., J.D. and Other Scholarships

On March 23, 1996, the UW Board of Trustees approved a four-year program of professional study leading to the Doctor of Pharmacy (Pharm.D.) degree. This degree, like the Juris Doctor (J.D.) degree in law, is considered a professional degree, not an undergraduate degree. However, because students may enter the Pharm.D. program after as little as two years of undergraduate course work, the policies for handling their financial aid differ from the regular undergraduate financial aid policies. To address this situation, the following policy and procedures are proposed:

The University Registrar will classify students formally admitted to the Pharm.D. program as "professional" students. Their academic data will be recorded in the professional section of the Student Information System (SIS) portion of the computerized student records database. This will assure reporting of their full professional academic record in the professional section of their academic transcripts.

Consistent with guidelines issued by the Student Financial Assistance Programs office of the U.S. Department of Education, for purposes of eligibility for federal, state, institutional, and private financial aid (*The Federal Student Financial Aid Handbook, 1996-97, Chapter 4, page 4-4.*), UW students in the first two years of the Pharm.D. program [typically parallel to the junior and senior years for regular undergraduates] will be considered **undergraduate** students. Students in the final two years of the Pharm.D. program will be considered **professional** students.

This proposed policy change will permit Pharm.D. students, when otherwise qualified, to receive for the first two years of their professional pharmacy program multiple-year scholarships that they were awarded as an undergraduate. This applies to such scholarships as the Trustees' Superior Student Scholarships, the President's High School Honor Scholarships, the President's Community College Honor Scholarships, the Wyoming Excellence Scholarships, the Wyoming Achievement Scholarships, and the Student Leader Scholarships.

For tuition calculation and assessment purposes, the Pharm.D. students will be assessed the regular undergraduate tuition and fees for a resident or a non-resident (as appropriate) plus a surcharge equal in amount to the charge for regular undergraduate resident tuition and fees.

Thus, it is recommended that the Academic and Student Affairs Committee recommend that the

Trustees of the University of Wyoming adopt the following policy.

For purposes of federal, state, institutional, and private financial aid, all students in the first two years of the Doctor of Pharmacy (Pharm.D.) program apply for aid as undergraduate students, are treated as undergraduate students, and are eligible for undergraduate awards for which they otherwise qualify.

It is further recommended that the Trustees of the University of Wyoming authorize an exception to the "undergraduate study" provisions of the following scholarships for students who have not earned a bachelor's degree and who are enrolled in the J.D. or other professional programs, permitting them, when otherwise qualified, to continue receiving a scholarship they were awarded as an undergraduate:

Trustees' Superior Student Scholarships

President's High School Honor Scholarships

President's Community College Honor Scholarships

Wyoming Excellence Scholarships

Wyoming Achievement Scholarships

Student Leader Scholarships

Vice President Baccari and President Roark explained the differential tuition. Trustee Ritthaler asked how this would effect Pell grants. John Nutter, Director of Student Financial Aid explained that Pell grants were for first two years of undergraduate study not for graduate work.

B.S. in Insect Biology

The Department of Plant, Soil and Insect Sciences, with the approval of the College of

Agriculture and the support of cooperating departments in the College of Arts and Sciences, proposes the implementation of an undergraduate degree in insect biology. This program will focus upon the study of insects through the integration of the biological disciplines (e.g., physiology, behavior, ecology, evolution, taxonomy and anatomy).

The proposed major will require course work in entomology, biology, chemistry and environmental sciences. In addition, the B.S. will require a senior thesis, which will provide students an opportunity to pursue a research interest and enhance research and analytical skills.

The insect biology program will be offered with no additional costs to the University. The two new capstone courses are the only new offerings, though two departmental courses will be combined to form one course. There is sufficient room in all required entomology courses to accommodate enrollment increases. The College of Agriculture has quality physical facilities, laboratories and equipment to support the requirements of this degree offering. Current library holdings also exist to serve adequately students enrolled in this new major.

The goal of this new degree program is to recruit and retain high quality students and provide them with a rigorous education in this facet of the life sciences. With this degree, students will be prepared to serve society through employment opportunities in agriculture as well as make contributions to basic geology, human and animal health, ecosystem management and wildlife conservation among other fields. Initial annual enrollment in this proposed major is estimated at 20 students.

Trustee Hammons commented on how great the insect museum was and that it is a main stop for classes when they visit the University. Rollin Abernethy and Dr. Jack Lloyd said that tours would

be conducted for the Trustees at any time.

Undergraduate Minor in Ethics

The Center for the Advancement of Ethics (CAE) proposes implementation of a Minor in Ethics for undergraduate students in existing majors at the University of Wyoming. The multidisciplinary program will be administered by a committee within the College of Arts and Sciences, in conjunction with the CAE.

The proposed minor will provide students with a solid foundation in the academic study of ethics. It will help students to compete successfully for jobs in the expanding area of professional ethics, as well as in traditional careers, with their increasing stress on professional ethics. In short, it will contribute to the education and subsequent careers of undergraduates at the University.

Furthermore, the proposed minor will help to fulfill the goals that underlay the gift by Carl M. Williams to the University. In particular, it will contribute to the awareness and discussion of ethical issues, positions, and arguments within the university community.

The proposed minor will require the completion of a total of 18 credit hours of course work, 12 hours at the 3000 level or above, categorized within three different areas: Ethical Theory; Applications; and Scientific, Historical and Social Analysis. Students will complete a three-hour course in each of these three areas, two three-hour courses from any two of the three areas, and a three-hour capstone course. The students will examine an issue that draws together their particular lines of study in the capstone course.

Existing faculty, courses, library, physical facilities, and equipment are sufficient to meet the

demand placed on the various departments and faculty by the creation of this program. Because the anticipated increase in student demand for existing undergraduate courses will be distributed among a wide variety of courses, there is sufficient room to accommodate the anticipated increase in student demand for those courses. Although the University currently has adequate funding and resources to support the Ethics Minor, the CAE has pledged a long term financial commitment to the program.

It is estimated that the Ethics Minor will have between 10 and 25 students four years after it has been implemented. This rough estimate is based on two sources of evidence. First, programs that are similar to the Ethics Minor in scope and orientation include the Religion Minor (8 students), the Women's Studies Minor (11 students), and the Environmental and Natural Resources (ENR) Minor (35 students). Second, a half dozen students have already expressed a strong interest in taking the Ethics Minor, if it is offered. If three to six students select the Ethics Minor each year, then the Minor will have a total enrollment of between 12 and 24 students for all four classes in several years.

It was noted that \$405,000 in funds has been raised to match the Carl Williams donation. Trustee Hammons thanked Dr. David Resnik for his services around the state. Dr. Resnik commented on the different programs he had been presenting.

Teacher Education Program Revisions

Approximately seven years ago, the University of Wyoming initiated a new teacher education program incorporating what were then thought to be the emerging trends in American teacher preparation and the expectations of the Wyoming Teaching Standards Board.

Although the principles upon which the new Wyoming Teacher Education Program were based

were generally accepted as desirable, the program's implementation was problematic.

First, it appears there was insufficient planning prior to implementation regarding the logical effects of some of the innovations. Finally, although some enrollment decrease was anticipated, no one anticipated or had contingency plans to cope with a 40 percent decline in undergraduate majors within a five year period. Second, there appears to have been insufficient preparation by the college for the inevitable criticism which accompanies major change.

During the last academic year, the College of Education faculty worked to identify program modifications which -- while retaining the best aspects of the new program -- would respond to the most severe criticisms. It was the goal of the faculty to make the program more acceptable to students while maintaining the most worthwhile innovations that had been introduced.

In short, two major revisions occurred as a result of that work. First, where the clinical field experiences had previously been scheduled in public schools across the state without consideration to problems caused by the college's expectation that students would simply relocate for periods of time -- periods in the middle of semesters when it was necessary to continue maintaining a residence on campus -- clinical field experiences can now be completed locally. (The college is working more closely with WCTL-L and public schools in Laramie and Cheyenne to provide increased opportunities for early clinical field experiences.)

Second, revisions in the teacher education curricula were made to facilitate completion of teaching degrees in less than five years. It is now possible to complete many but not all, of the undergraduate teacher education programs in four years. Credit requirements for the various majors, which range from a minimum of 130 semester hours to a high of 165 semester hours, are shown

The University of Wyoming
Trustees Minutes
August 31, 1996
Page 16

below.

Major	Minimum number of credits required in order to meet all degree requirements
Secondary Education Modern Foreign Languages	130
Secondary Education (Social Studies)	131
Agriculture Education	133
Secondary Education (Mathematics)	133
Industrial Technology Education	134
Business Education	135
Secondary Education (Art)	135
Elementary Education	136
Home Economics Education	138
Secondary Education (Science)	142
Secondary Education (English)	151
Special Education and Elementary Education	165

The college continues to work with our educational practitioner colleagues in the Wyoming School - University Partnership in an attempt to continue refining and improving the teacher education curricula. Our goal is to remain committed to the principles of mutual renewal/improvement -- in K12 and college teacher education as well as approaches that permit students to graduate in a timely fashion.

It was moved by Trustee Kirk, seconded by Trustee Harris, and carried that the above action item be tabled at this time.

The following items for information were submitted to the full board:

Proposed Name Change for WCTL-L

Several years ago, the College of Education requested a name change for the campus laboratory school which previously had been known variously-- formally and informally--as the Lab School, the Prep School, or simply, Prep. Concomitant with the Wyoming School-University Partnership's designation of several Wyoming public schools as centers for teaching and learning, the college redesignated the school as the Wyoming Center for Teaching and Learning at Laramie (WCTL-L).

The use of WCTL-L, while accurately describing a specialized commitment, is cumbersome and is inconsistent with terminology used to designate similar schools on other university campuses across the country. Therefore, it is requested that the Board of Trustees officially designate the name of the school to be the **University of Wyoming Laboratory School**.

President Roark noted that there was a half-life of five years on name changes to the Education school. The proposed name change to UWLS instead of WCTL-L. Trustee Hammons noted that it would probably still be referred to as the "Lab School" or "Prep." The proposed change will be voted on at the next meeting.

Proposed Master of Social Work

Organizations across the State, such as those in mental health, school settings, gerontology, child welfare, criminal justice, and health care, have described their difficulty in locating Masters prepared social workers, and they support the development of a Master of Social Work (MSW) program at UW.

In addition, many graduates of the UW Bachelor of Social Work (BSW) program and other persons interested in obtaining a MSW routinely contact the Department urging the development of a MSW program.

Demand for MSW level social workers, prepared to enter advanced leadership and clinical positions, is high nationally and in Wyoming.

- In 1994 the US Department of Labor predicted that "employment of social workers is expected to increase faster than the average for all occupations through the year 2005" and predicts that over 52,000 social workers will be needed each year, but only approximately 13,000 social work students graduate annually (CSWE, 1994).
- *Money* (1995) lists social work as "one of the 50 hottest jobs in America."
- *US News and World Report* (1995) lists social work as one of the "20 hot job tracks."

- In 1992, the Wyoming Department of Employment projects a 25 percent increase in the number of social work positions statewide through 1996.

To meet this need, the Department has designed a plan for an accredited MSW program preparing advanced generalists. This program is a natural extension of the BSW program offered since 1974, and it is particularly appropriate to meet the needs of a rural, sparsely populated state such as Wyoming. The proposal has been approved by the College of Health Sciences, Graduate Council, the Budget Committee, and Academic Planning. Students will be prepared to intervene with individuals, families, groups, communities and organizations, helping them achieve higher functional levels.

The two-year program requires that students with a bachelors degree in fields other than social work complete 58 credit hours, including a 1,000 hour internship. Persons with a BSW may apply for Advanced Standing, admitting them to the last 38 hours of the program; this program option includes a 600 hour internship. Seventy-two full-time students will participate in the program annually when it is fully implemented.

Existing University resources that support the proposed MSW program are: 1) the current faculty and staff of the Department of Social Work; 2) electives available in other Departments across campus; and, 3) an appropriate statistics course in the Statistics Department. Already existing community resources include agencies across the state which have expressed an interest in providing masters level internships, support through participation on departmental committees, and assistance with teaching courses.

New funding will be required for four faculty, a staff person, and other support for students

(graduate assistantships) and faculty (supplies, travel). Library resources currently meet the minimum needs of the proposed Masters.

However, additional library acquisitions are included to provide superior support for faculty and students' instruction and research.

The program will necessitate the direct academic year expenditure of \$4,000 per student (or approximately \$288,000). Academic year tuition for resident students will be \$6,192 each--composed of \$2,792 in base graduate tuition and \$3,400 in differential tuition--for an overall annual revenue total of \$445,824. After the \$288,000 in direct program costs are covered, nearly \$158,000 will remain to provide general university support for utilities, maintenance, student and other services.

Dr. Roark noted that there were requests from the public, both nationally and in Wyoming had been numerous and a number of letters of support had been received. Trustee Hammons stated that there was an understanding that a program such as this had been promised since mid-70's, why now.

President Roark noted that the cost was the drawback and could be justified now by utilizing differential tuition. Trustee Kail spoke of Bill Lee (social worker with a Masters) in the Lander School Systems (if there is a junior high student with a problem, call Bill Lee). Mr. Lee strongly supports the program and noted that it was badly needed in this state. The question was asked if the students could stay on the job in their communities and get MSW. Dean Williams said it was possible through telecommunications and eventually will offer more courses for working students. Trustee Jorgensen wondered if there was any information on the market for these positions -- who is going to employ these people? Dean Williams noted that in collected information, the graduates

are being hired for substitutes to higher priced professionals. Trustee Thompson said that the students on campus support the program. Trustee True was concerned about whether the differential tuition would cover the cost of the program. Provost Karnig stated that the program was well planned and should have no trouble cover operation costs. Trustee Hammons was concerned about passing along the surcharge. Trustee Saunders noted that it had been discussed before that any new programs would have to pay for themselves.

BUDGET COMMITTEE

President Kepler called on Trustee Harris for a report from the Budget Committee, which met Friday, August 30, 1996 with the following members present: Lee Harris, Debbie Hammons, Pete Jorgensen, and Rita Meyer.

Based upon a recommendation from the Budget Committee it was moved by Trustee Harris, seconded by Trustee Meyer and carried that following items for action be approved by the full board:

Authorization for Carryover of Earmarked Funds

It was recommended that the Budget Committee recommend to the Trustees of the University of Wyoming that the Section I operating budget be increased by \$944,921. The Section I budget for the University includes a variety of program fees and other earmarked revenues supporting specific program activities. These funds carry forward between the fiscal periods within a biennium, but do not automatically carry forward between biennia. Data from the close of FY 1996 reflect that certain program fees and summer session accounts have unexpended revenues which need to be rebudgeted this fiscal year.

In order to accommodate the expenditure of these revenues it is necessary to increase the current year (FY 1997) operating budget. Specifically, it is recommended that the following increases be granted:

College of Agriculture (summer session)	\$	42,571.37
College of Arts & Science (summer session)		169,061.89
College of Business (summer session)		3,637.09

College of Education (summer session)	160,869.30
College of Engineering (summer session)	11,474.83
College of Health Sciences (summer session)	248,983.11
Academic Affairs (summer session)	276,089.98
Summer Session Account (general)	917.39
College of Education (program fees)	7,790.00
College of Engineering (program fees)	<u>23,526.04</u>
TOTAL ADJUSTMENT	<u>\$ 944,921.00</u>

Trustee True did not quite understand what all the carryover of funds were from. Are some accounts overbudgeted and the money is being moved to other budgets. Vice President Baccari explained that programs and the fees they generated need to be returned to the programs that generated them. Trustee True wondered how the funds will be used. Vice President Baccari noted they are used to support the summer school programs, and any excess will be used within the colleges for support of labs and equipment, etc.

Approval of Contracts and Grants (Enclosure 2)

Trustee Bonner questioned whether it was customary to accumulate one third of extramural funding in a month. President Roark and Vice President Gern noted that a large portion was from financial aid that came in at the beginning of the year. Vice President Gern said that a two million dollar final payment for the MRRC was received and that we are also slightly up on grants.

Approval of Gifts and Sscholarships (Enclosure 3)

The following items for information were submitted to the full board:

Supplemental Budget Information

President Roark said that there would not be any supplemental budget requests coming forward to the Trustees for their consideration per a memo received from the Governor. The full biennial appropriation has been made unless guidelines are changed.

PERSONNEL COMMITTEE

Trustee Kepler called on Chairperson Kirk for a report from the Personnel Committee, which met Friday, August 30, 1996 with the following members present: Jeri Kirk, Dave Bonner, Betty Kail and Shelly Ritthaler. Based upon a recommendation from the Personnel Committee, it was moved by Trustee Kirk, seconded by Trustee Bonner and carried that the following items for action be approved:

FACULTY APPOINTMENTS

COLLEGE OF AGRICULTURE

- a. Robert A. Heinzen as assistant professor of molecular biology, effective August 20, 1996, at an annual (9-month) salary of \$44,004. This is a tenure-track appointment.

Dr. Heinzen holds the Ph.D. (1991) and the M.S. (1986) in microbiology from Washington State University; and the B.A. (1983) in biology from St. Cloud State University. From 1995 to the present he has been Supervisor, Summer and Technical Intramural Research Training Award Programs, Laboratory of Intracellular Parasites, Rocky Mountain Laboratories, Hamilton, Montana. Since 1983 Dr. Heinzen has been at Washington State University, Department of Microbiology, Pullman, Washington, in the following capacities: coordinator, selected topics in microbiology, during Fall 1991; instructor of microbiology during Summer 1991; and as graduate teaching assistant from 1983 to 1988.

COLLEGE OF ARTS AND SCIENCES

b. Alyson Hagy as assistant professor of English, effective August 20, 1996, at an annual (9-month) salary of \$18,000. This is a half-time tenure-track appointment.

Ms. Hagy holds the M.F.A. (1985) in creative writing from the University of Michigan; and the B.A. (1982) in English from Williams College. From September 1986 to the present she has been lecturer in English at the University of Michigan; and from 1985 to 1986 was lecturer in English at the University of Virginia.

c. Ricki Klages as assistant professor of art, effective August 22, 1996, at an annual (9-month) salary of \$35,004. This is a tenure-track appointment.

Ms. Klages holds the M.F.A. (1993) and the M.A. (1991) from the University of New Mexico; and the B.F.A. (1984) from the University of Arizona. From August 1995 to the present she was visiting assistant lecturer of art at the University of Wyoming; and visiting artist, University of Dallas.

d. Marcel Kornfeld as assistant professor of anthropology, effective August 22, 1996, at an annual (9-month) salary of \$17,508. This is a half-time tenure-track appointment.

Dr. Kornfeld holds the Ph.D. (1994) in anthropology from the University of Massachusetts; the M.A. (1982) in anthropology from the University of Wyoming; and the B.A. (1974) in anthropology from the University of New Mexico. From 1983 to the present he has been at the University of Wyoming, department of anthropology, in the following capacities: as visiting assistant professor from 1995 to the present, as supply instructor from 1988 to 1995, as teaching assistant from 1985 to 1987, and as project director from 1983 to 1988.

e. Mary Lou Larson as assistant professor of anthropology, effective August 22, 1996, at an annual (9-month) salary of \$18,504. This is a half-time tenure-track appointment.

Dr. Larson holds the Ph.D. (1990) in anthropology and the M.A. (1982) in anthropology from the University of California-Santa Barbara; and the B.A. (1976) in anthropology from the University of Wyoming. From 1982 to the present she has been at the University of Wyoming, department of anthropology, in the following capacities: as visiting assistant professor from 1995 to 1996, as adjunct assistant professor from 1991 to the present, as part-time instructor and visiting assistant professor from 1982 to 1993.

f. Paul B. Mandell as assistant professor in the department of modern and classical languages, effective August 20, 1996, at an annual (9-month) salary of \$34,008. This is a tenure-track appointment.

Dr. Mandell holds the Ph.D. (1996) in Spanish from the University of Illinois; the M.A. (1988) in Hispanic literature and the B.A. (1981) in cultural anthropology/Spanish from Emory University. From 1991 to the present he has been teaching assistant with the department of Spanish, Italian and Portuguese, University of Illinois; from 1989 to 1991 he was visiting lecturer, department of Spanish, Emory University; from 1982 to 1993 he was adjunct instructor, department of Spanish, DeKalb Community College; from 1986 to 1987 he was a teacher at North Clayton Senior High.

g. Lawrence C. Todd as associate professor of anthropology, with tenure, effective August 22, 1996, at an annual (9-month) salary of \$42,000.

Dr. Todd holds the Ph.D. (1983) in anthropology and the M.A. (1980) in

anthropology from the University of New Mexico; and the B.A. (1978) from the University of Wyoming. From 1992 to the present he has been with the department of anthropology, Colorado State University, as associate professor since 1995 and as assistant professor from 1992 to 1995; from 1988 to 1989 he was assistant professor, department of archaeology, Boston University; and from 1985 to 1988 he was visiting assistant professor, department of anthropology, Denver University.

COLLEGE OF BUSINESS

h. Alvie Lee Gurley as assistant professor of accounting, effective August 22, 1996, at an academic (9-month) salary of \$54,012. This is a tenure-track appointment.

Dr. Gurley holds the Ph.D. (1996) in accountancy from the University of Mississippi; the M.B.A. (1991) from Southwest Texas State University; and the B.S. (1965) in accounting from the University of Tennessee. From 1994 to the present he has been instructor of accounting at the University of Wyoming; from 1991 to 1994 he was graduate instructor of accountancy at the University of Mississippi; from 1986 to 1989 he was partner-in-charge, Tax Department at BDO Seidman in Austin, Texas; and from 1969 to 1986 he was partner-in-charge, Tax Department, at Deloitte Haskins & Sells in Chattanooga.

i. Tommy Stamland as assistant professor of finance, effective August 20, 1996, at an academic (9-month) salary of \$65,004. This is a tenure-track appointment.

Dr. Stamland holds the Ph.D. (1994) and the M.S. (1991) in finance from the University of California-Berkeley; and the B.B.A. (1987) in business from the Norwegian School of Economics and Business Administration. From 1993 to the present he was

assistant professor, School of Banking and Finance, University of New South Wales; from 1989 to 1993 he was teaching/research assistant, department of finance, Haas School of Business, University of California-Berkeley; from 1987 to 1988 he was petty officer, procurement, Royal Norwegian Navy.

UNIVERSITY LIBRARIES

j. Ian Fairclough as assistant librarian, effective August 30, 1996, at a fiscal (11-month) salary of \$28,008. This appointment is eligible for extended term appointment.

Mr. Fairclough holds the M.L.S. (1989) from Queens College, CUNY; the M.Phil (1985) from Columbia University; the M.A. (1977) from the University of Toronto; and the B.A. (1972) from the University of Liverpool. From 1993 to the present he was head of cataloging, Louisiana State University-Shreveport; from 1990 to 1993 he was music cataloger, Ball State University; from 1989 to 1990 he was assistant music librarian, East Carolina University.

ATHLETICS

k. Sterling Brown as senior associate athletic director and lecturer in athletics, effective August 12, 1996, at an annual (12-month) salary of \$70,008. This is a non-tenure track appointment.

Mr. Brown holds B.X. (1961) and M.Ed. (1963) degrees from State University, East Stroudsburg, PA. From 1995 to present he was senior associate director of athletics at Marshall University. Prior to entering into athletics administration in 1988, Mr. Brown was head football coach at Ursinus College (1982-88) and assistant football coach at nine

different institutions including the University of Wyoming (1977-79).

l. Susan Steadman as head women's volleyball coach and lecturer in athletics, effective August 8, 1996, at an annual (12-month) salary of \$44,004. This is a non-tenure track appointment.

Ms. Steadman holds B.A. (1984) and M.Ed. (1991) degrees from Mississippi State University. From 1994 to present she was Head Women's Volleyball Coach at Marshall University where she was voted Southern Conference Coach of the Year in 1995. Prior to her service at Marshall University she was assistant women's volleyball coach at Mississippi State University (1991-94).

Academic Professional Appointments

COLLEGE OF AGRICULTURE

a. Jane A. Wolery as assistant university extension educator, effective July 1, 1996, at a fiscal (11-month) salary of \$29,004. This appointment is eligible for extended term appointment.

Ms. Wolery holds the M.E. (1993) in counseling and development from Northern Montana College, and the B.S. (1990) in home economics education. From 1991 to the present she was family and consumer science instructor and guidance counselor with Hinsdale Schools; during 1994 she was distance learning instructor, Edunet, Saco, Montana; from 1990 to 1991 she was photographic technician, Pro Photo, Missoula.

COLLEGE OF HEALTH SCIENCES

b. Karen S. Bond as assistant lecturer of speech-language pathology, effective August

20, 1996, at an annual (9-month) salary of \$25,296. This appointment is eligible for extended-term appointment.

Ms. Bond holds the M.A. (1987) in communications disorders and speech science from the University of Colorado-Boulder; and the B.A. (1976) in German from the University of Wyoming. From 1993 to the present she has been speech-language pathologist, Children's Resource Center, Worland, Wyoming; from 1990 to 1993 she was speech-language pathologist, Valley Infant Development Services, Springfield, Massachusetts; and from 1987 to 1990 she was speech-language pathologist, Scottish Rite Clinic for Childhood Language Disorders, Alliance, Nebraska.

Administrative Appointments

COLLEGE OF AGRICULTURE

a. Quentin Skinner, professor of rangeland ecology and watershed management, as interim head of the department of rangeland Ecology and Watershed management, effective August 1, 1996, at a fiscal (11-month) salary \$75,624. This appointment will continue until a permanent head is selected. Dr. Skinner joined the faculty of the University of Wyoming in 1973 as skiing coach and instructor in intercollegiate athletics and environmental specialist in the water resources research institute. In 1974 he was designated as temporary assistant professor in the Water Resources Research Institute; was promoted to associate professor in 1980; was granted tenure in 1984; and promoted to professor in 1986. Dr. Skinner was appointed Director of the Watershed, Climate and Hydrology Simulation Laboratories in 1989.

COLLEGE OF ARTS AND SCIENCES

b. Christian Ukaegbu as Acting Director, African American Studies Program, and temporary academic professional lecturer, effective August 22, 1996, for the academic year 1996 - 97, a fiscal (11-month) salary of \$33,000. Duties will continue until a permanent director is appointed or until June 30, 1997. Dr. Ukaegbu joined the faculty of the University of Wyoming in January 1995 as temporary assistant lecturer of sociology.

COLLEGE OF EDUCATION

c. Dee Hopkins, associate professor of leadership and human development, as chair of the division of leadership and human development for a three-year period, effective August 22, 1996, at a fiscal (11-month) salary of \$47,976. Dr. Hopkins joined the faculty of the University of Wyoming in 1984 as assistant professor of educational foundations and was promoted to associate professor and granted tenure in 1990.

d. Patricia McClurg, professor of lifelong learning and instruction, as chair of the division of lifelong learning and instruction for a three-year period, effective August 22, 1996, at a fiscal (11-month) salary of \$60,636. Ms. McClurg joined the faculty of the University of Wyoming in 1975 as supply instructor in the University School; was granted tenure in 1980; was promoted to Assistant Professor in 1981; was promoted to associate professor in 1986; and promoted to professor in 1993.

e. Burton R. Sisco, professor of lifelong learning and instruction and chair of the division of lifelong learning and instruction, as associate dean for graduate studies and research for a three-year period, effective August 22, 1996, at no change in his fiscal (11-

month) salary. Dr. Sisco joined the faculty of the University of Wyoming in 1985 as assistant professor of adult education; was promoted to associate professor and tenured in 1991. He has served as chair of the Division of Lifelong Learning and Instruction since 1993.

COLLEGE OF ENGINEERING

f. Henry Haynes, professor of chemical engineering, as head of the department of chemical and petroleum engineering for a three-year period, effective September 1, 1996, at a fiscal (11-month) salary of \$85,920. Dr. Haynes joined the faculty of the University of Wyoming in 1980 as visiting professor of chemical engineering; was appointed as professor in 1982; and was granted tenure in 1985.

g. William R. Lindberg, professor of mechanical engineering, as interim department head of mechanical engineering, effective July 1, 1996, at a fiscal (11-month) salary of \$74,916. Dr. Lindberg joined the faculty of the University of Wyoming in 1973 as a supply assistant professor; was promoted to assistant professor in 1974; was granted tenure in 1977; was promoted to associate professor in 1980; and was promoted to professor in 1984. He served as acting department head for the department of mechanical engineering in 1982 and 1988.

h. Kynric M. Pell, professor of mechanical engineering, as dean of the college of engineering for a three-year period, effective September 1, 1996, at a fiscal (11-month) salary of \$106,920. Dr. Pell joined the faculty of the University of Wyoming in 1971 as assistant professor; was promoted to associate professor in 1973; was granted tenure in 1975;

and was promoted to professor in 1979. He served as head of the department of mechanical engineering from 1989 to 1996.

i. David Whitman as associate dean, College of Engineering, effective September 1, 1996, at a fiscal (11-month) salary of \$78,372. Dr. Whitman joined the faculty of the University of Wyoming in 1981 as assistant professor of petroleum engineering; was promoted to associate professor and granted tenure in 1986; and was promoted to professor in 1991. He has served as assistant dean of the College of Engineering since 1989.

COLLEGE OF HEALTH SCIENCES

j. Judy A. Wilder, assistant professor in the School of Physical and Health Education, as interim associate dean for Physical and Health Education for a two-year period, effective August 22, 1996, at a fiscal (11-month) salary of \$46,152. Dr. Wilder joined the faculty of the University of Wyoming in 1975 as instructor in physical education and, was promoted to assistant professor and was granted tenure in 1981.

Administrative Reappointments

COLLEGE OF EDUCATION

a. Mina Bayne, professor of lifelong learning and instruction and associate dean for undergraduate studies, be reappointed associate dean for undergraduate studies for the term August 22, 1996, through August 20, 1997, at no change in her fiscal (11-month) salary.

b. Diane Galloway, Director of the Wyoming Center for Teaching and Learning at Laramie, be reappointed for the period August 22, 1996, through May 31, 1997, at no change in her annual (9-month) salary.

COLLEGE OF ENGINEERING

- c. John Steadman as associate dean of the College of Engineering and head of the department of electrical engineering, effective July 1, 1996, with no change in his fiscal (11-month) salary.

COLLEGE OF HEALTH SCIENCES

- d. Martha S. Williams, dean of the College of Health Sciences and professor of social work, be reappointed for a five-year period, effective August 22, 1996, at no change in her fiscal (11-month) salary.

GRADUATE SCHOOL

- d. Donald S. Warder, dean of the Graduate School and professor of geography and recreation, be reappointed as dean of the Graduate School for a one-year period, effective July 1, 1996, at no change in his current fiscal (11-month) salary.

Change of Assignment

COLLEGE OF ENGINEERING

- a. Bruce Dewey, professor of mechanical engineering and assistant dean in the College of Engineering, be reassigned as professor of mechanical engineering, effective August 22, 1996, with no change in his academic year (9-month) salary.

Retirement

The individual listed below has requested retirement on the dates and under the conditions cited. It is recommended that the Personnel Committee recommend to the Trustees of the University of Wyoming that the retirement be approved.

<u>Name</u>	<u>Position</u>	<u>Birth Date</u>	<u>Employment Date</u>	<u>Retirement Date</u>
Eickbush, Leonard	Asst. Director, Wyoming Union	12/16/43	9/11/67	7/10/96

Employee Suggestion Award

Ms. Sharon Brown, Office Associate, History Department, proposed an addition to the UW campus map to include the History Building. Annually, employees of the History Department handle almost 500 inquiries for their campus location. Ms. Brown's suggestion consisted of adding the History Building to the campus map so that people could locate the department on their own, without having to call and ask for directions. This suggestion was evaluated by the History Department Head and the Director of Facilities Planning, and was implemented when the map was updated in 1995. It is recommended that the Personnel Committee recommend to the Trustees of the University of Wyoming that Ms. Sharon Brown be granted, based upon the suggestion award guidelines, the minimum cash award of \$25. Funding for this award is to be paid from a History Department budget.

The following items for information were presented to the Trustees:

Full-Time Temporary Faculty Appointments

The Regulations of the Trustees provide that full-time temporary faculty will be appointed annually by the President of the University upon the recommendation of the appropriate academic officers. The full-time temporary faculty appointment shown below is reported to the Trustees for their information. Such appointment carries no tenure rights.

The Regulations of the Trustees provide that part-time faculty will be appointed annually by the President of the University upon the recommendation of the appropriate academic officers. The part-time temporary faculty appointments shown below is reported to the Trustees for their information. Such appointment carries no tenure rights.

<u>Name</u>	<u>Department</u>	<u>Rank</u>
-------------	-------------------	-------------

COLLEGE OF ENGINEERING

Whelan, Ann (08/2296 - 05/10/97)	Mechanical Engineering	Temporary Assistant Professor
-------------------------------------	------------------------	-------------------------------

Full-Time Temporary Academic Professional Appointments

The Regulations of the Trustees provide that full-time academic professionals will be appointed annually by the President of the University upon the recommendation of the appropriate academic officers. The full-time temporary personnel shown below are reported to the Trustees for their information and are not eligible for extended term appointments.

<u>Name</u>	<u>Department</u>	<u>Rank</u>
-------------	-------------------	-------------

COLLEGE OF AGRICULTURE

Dunlavy, Danny T. (08/26/96 - 05/10/97)	Rangeland Ecology and Watershed Management	Temporary Assistant Lecturer
Fahnestock, Jace (07/01/96 - 06/30/97)	Rangeland Ecology and Watershed Management	Temporary Research Scientist
Jones, Michael (07/01/96 - 06/30/97)	Rangeland Ecology and Watershed Management	Temporary Research Scientist
Steinkraus, Holly (07/01/96 - 06/30/97)	Molecular Biology	Temporary Research Scientist

COLLEGE OF ARTS AND SCIENCES

Anderson, Allyson J. (08/22/96 - 05/10/97)	Computer Science	Temporary Assistant Lecturer
Duncan, Kate (08/26/96 - 05/31/97)	Modern and Classical Languages	Temporary Assistant Lecturer
Hambrick, General McA. (08/20/96 - 05/11/97)	Theatre and Dance	Temporary Assistant Lecturer
Kyllo, Eric A. (08/21/96 - 06/30/97)	Modern and Classical Languages	Temporary Assistant Lecturer
McLean, Patricia (08/26/96 - 05/11/97)	Modern and Classical Languages	Temporary Assistant Lecturer
Pfeiffer, Joann (08/26/96 - 05/11/97)	Chemistry	Temporary Assistant Lecturer
Swoboda-Colberg, Norbert (08/26/96 - 05/09/97)	Zoology and Physiology	Temporary Research Scientist

COLLEGE OF EDUCATION

MacDonald, Bryan (07/01/96 - 06/30/97)	Dean's Office	Temporary Assistant Lecturer
---	---------------	------------------------------

COLLEGE OF ENGINEERING

Wu, Wenyuan (07/01/96 - 06/30/97)	Chemical and Petroleum Engineering	Temporary Research Scientist
--------------------------------------	---------------------------------------	------------------------------

UW/CC CENTER

Holt, Pol William (08/20/96 - 05/15/97)	Lifelong Learning and Instruction - BOCES	Temporary Assistant Lecturer
--	--	------------------------------

WYOMING WATER RESOURCES CENTER

Anderson, Anthony J. Wyoming Water Resources Temporary Associate Research
 (07/22/96 - 06/30/97) Center Scientist

Part-Time Temporary Academic Professional Appointments

The Regulations of the Trustees provide that part-time academic professionals will be appointed annually by the President of the University upon the recommendation of the appropriate academic officers. The part-time academic professional appointments shown below are reported to the Trustees for their information.

<u>Name</u>	<u>Department</u>	<u>Rank</u>
<u>COLLEGE OF AGRICULTURE</u>		
Thorsness, Mary K. (08/01/96 - 06/30/97)	Molecular Biology	Temporary Research Scientist

COLLEGE OF ARTS AND SCIENCES

Coleman, Barbara (08/26/96 - 05/11/97)	Art	Temporary Assistant Lecturer
Chen, Esther (08/20/96 - 05/15/97)	Hispanic Studies	Temporary Assistant Lecturer
Dickman, Francois M. (08/26/96 - 12/18/96)	Political Science	Temporary Assistant Lecturer
Keeton, Kirsten (08/26/96 - 05/11/97)	Art	Temporary Assistant Lecturer
Madsen, Virginia June (08/26/96 - 12/18/96)	Art	Temporary Assistant Lecturer
Price, Frances (08/20/96 - 05/10/97)	African American Studies	Temporary Assistant Lecturer

- c. Beth E. Kolko, assistant professor of English, effective May 31, 1996.
- d. Frances Trail, assistant professor of botany, effective August 31, 1996.

Four faculty members resigned to accept positions at other academic institutions.

PHYSICAL PLANT AND EQUIPMENT COMMITTEE

President Kepler called on Trustee Kail gave the report from the Physical Plant and Equipment Committee who met Friday, August 30, 1996. Members in attendance were: Betty Kail, Lee Harris, Pete Jorgensen, Dan Kinnaman, Rita Meyer and Shelly Ritthaler.

The following items of information were presented to the Board:

Mineral Leases

Trustee Kail noted that this information is available to the Trustees to peruse at their leisure. Vice President Baccari remarked that the document is for the Trustees to review, and have subsequent discussion.

Access to Centennial Complex

Trustee Kail's committee met with representatives from the Art Museum and the American Heritage Center on Thursday, August 29 to discuss the costs for access. The Art Museum Board and the American Heritage Center Board will contribute the project. The University will commit to \$100,000. The Physical Plant and Equipment Committee will meet with the committees four times a year to discuss issues.

Change Orders and Progress Reports (Enclosure 4)

INVESTMENT COMMITTEE

President Kepler called on Trustee True for a report from the Investment Committee who met Friday, August 30, 1996. Members in attendance were: Hank True, Dave Bonner and Jerry Saunders.

Approval of Additional Investment manager

It was recommended that the Investment Committee recommend to the Trustees of the University of Wyoming that Rorer Asset Management be approved as an additional investment manager for the University of Wyoming Combined Endowment Funds. It was moved by Trustee True, seconded by Trustee Saunders and carried that this item be approved.

The following items for information were presented to the Board:

Report on Investment Committee Meeting in Cody, Wyoming - August 15-16, 1996

Trustee True reported on the meeting, and it was found at that meeting that it was necessary to bring forth the above action item for approval. Trustee Saunders noted that they interviewed three value managers brought by the advisor to the meeting in Denver in June.

Quarterly Report, University Endowments

The quarterly investment report for the quarter ending June 30, 1996, provided by John A. Vann, Investment Advisor to the Investment Committee, is included as (Enclosure 5).

Trustee True noted that the Cody meeting in August was with the managers, and John Vann, who has now formed his own company. Vann will provide information through that company. It was recommended that the University make a change in the value assests and tilt the interest toward growth.

COMMUNITY COLLEGE AND OUTREACH COMMITTEE

President Kepler called on Trustee Ritthaler for a report from the Community College and Outreach Committee, which met Friday, August 30, 1996 with the following members present: Shelly Ritthaler, Debbie Hammons, Dan Kinnaman, Jeri Kirk and Rita Meyer.

The following item for information was submitted to the full board:

Presentation on UW/CC

Trustee Ritthaler introduced and thanked the group for the orientation held Thursday, August 29, 1996. She felt that the University was closer to Governor's virtual university than previously thought.

The presentation was conducted by Maggi Murdock, Dean UW/CC; Bruce Richardson, Associate Dean/Lecturer UW/CC; Kate Lembo, student UW/CC; Carol Garwood, Senior Dean, UW/CC and George Blau, Professor UW/CC. The Trustees received binders with the presentation materials inside.

Trustee Hammons commented that UW/CC seems to be the model of what the UW wants to be.

Maggi Murdock noted that there had been hard feelings between the UW and Casper College for many years, but the relations are now excellent.

Trustee Bonner thanked the presentation team for opening the trustees eyes to UW/CC.

There was a question as to how UW/CC could better be represented in the General Bulletin and Jim Mansfield, Director of Admissions will be contacted.

DEVELOPMENT COMMITTEE

President Kepler call on Trustee Saunders for a report from the Development Committee, which met Friday, August 30, 1996 with the following members present: Jerry Saunders, Lee Harris, Pete Jorgensen and Hank True.

The following items for information were submitted to the full board:

Report on Annual Foundation Board Meeting

Trustee Saunders felt that the combination meeting with the Foundation Board in Sheridan was a complete success. It gave the Foundation Board and this Board a knowledge of who the other members were and it achieved the goal of showing the University to the northern part of the state. The legislature was also met with during the meeting.

Fund Raising Reports (Enclosure 6)

The fundraising reports are for information purposes only.

Status of Vice Presidential Search

President Roark announced that Ben Blalock had been hired for the Vice President for Institutional Advancement position effective September 30, 1996. Mr. Blalock is currently the Development Officer for the Houston Symphony and will be at the University September 7 (will attend the Art Museum Gala) through September 13 to work with the people in the colleges and Development.

Trustee Kepler met with the candidate and felt that Mr. Blalock was the best candidate.

Vice President Simpson has a plan for the transition.

Campaign Update

The University of Wyoming
Trustees Minutes
August 31, 1996
Page 48

Trustee Saunders stated that the campaign was waiting for the new hires in the Foundation Office and felt that they were critical to the campaign.

ATHLETIC COMMITTEE

President Kepler called on Trustee Saunders for a report from the Athletic Committee, which met Friday, August 30, 1996 with the following members present: Jerry Sauanders, Dave Bonner, Lee Harris and Hank True.

The following item for information was submitted to the full board:

President's Planning Committee for Intercollegiate Athletics

Trustee Saunders asked that President Roark detail the Athletic Planning Committee. Dr. Roark reported the following:

- NCAA By-laws and action by the Trustees of the University place responsibility for intercollegiate athletics directly with the President of the University.
- At UW the Athletics Director, Lee Moon, reports directly to the President, who has a presidential assistant with responsibility for liaison with intercollegiate athletics (David Baker).
- The Athletics Planning Committee is a new structure which allows the President to receive broad input from the University community to combine with the expertise of the AD in carrying out presidential responsibility for intercollegiate athletics.
- Representatives from faculty of each degree-granting unit, plus
 - 2 staff
 - 2 students
 - 2 deans
 - 2 trustees (Jerry Saunders; BettyKail)

- Athletic Director
- Faculty Athletics Representative (Janet Constantinedes will replace Bob Cochran)
- Vice President for Finance
- Vice President for Student Affairs
- Special Assistant to the President (Chair)
- Subcommittee structure reflects NCAA Certification Categories
 - Academic Integrity
 - Fiscal Integrity
 - Commitment to Equity
 - Commitment to Rules Compliance
- Committee was established last year as a result of a recommendation from the University's certification self-study which was accepted by the NCAA Certification Committee.
- Committee members constituted a majority of the Search Committee which recruited Lee Moon.
- Each Committee formulated its own mission statement
 - Advisory
 - Deals with policy/planning--not operational details
 - Works with an athletics staff member as resource
 - Sets its own work plan for the year
 - (Would address any issue assigned by the President also)
- First meeting Tuesday, September 3 - 2:00 p.m.

- New NCAA requirement for five-year compliance audit (this is in addition to the annual financial audit the NCAA has required for a number of years) will be the responsibility of the Planning Committee, working with Van Jacobsen.
- Faculty Athletics Representative to NCAA and WAC Conference will be appointed in the future from individuals whose service on this Committee provide them with background and knowledge of policy and direction being developed for athletics.
- The first rotation of the Faculty Athletics Representative will occur in January when Janet Constantinides will succeed Bob Cochran as Faculty Representative for a three-year term, after a transition period during the Fall Semester.
- In Summary -

We have in place a very good model for governance of intercollegiate athletics program. Athletics Director Lee Moon reports directly to me and serves as a member of the Executive Council. In addition, I have the advise and input from all corners of the University community through the Athletics Planning Committee. The Committee is constituted with a majority of faculty members as required by NCAA legislation. It provides me with the perspective of faculty, staff, students, administrators and trustees who have the benefit of the views of the athletics administration. Most importantly, however, the Committee also provides two-way communications with these groups concerning the roles being played or proposed for intercollegiate athletics.

I believe this structure will serve us well as our intercollegiate athletics program becomes more dynamic in the new Western Athletic Conference.

The University of Wyoming
Trustees Minutes
August 31, 1996
Page 52

Trustee Saunders and Trustee Catchpole commented that there has been positive response to Lee Moon statewide. Trustee Kail suggested a book "*Unsportsmanlike Conduct - Exploiting College Athletics*" written by Walter Byers the former head of the NCAA for 40 years.

PRESIDENTIAL SEARCH COMMITTEE

President Kepler called on Trustee Jorgensen for a report from the Presidential Search Committee which met Thursday, August 29, 1996 with the following members present: Pete Jorgensen, Dave Bonner, Debbie Hammons, Jeri Kirk, Jerry Saunders and Hank True.

The following item for information was presented to the full board:

Update on Presidential Search

Trustee Jorgensen said the committee discussed the factors of selection a president and he felt there was no uneasiness with the group. There have been 80 nominations which surprised and pleased consultant Bill Funk. Each committee member will review the applications and rank to reduce the pool to 12-20 which will then have a directed reference check.

On October 8 the interviews will begin to reduce the pool to 3 to 5 to recommend to the Board of Trustees for selection.

The committee is moving right on schedule.

COMMITTEE OF THE WHOLE

President Kepler asked if there were any items the Committee needed to cover. Since there were none, the floor was open for various comments.

Trustee Hammons wondered if anyone had attended the WICHE meeting in San Diego on long distance learning. President Roark attended as well as Professor Gary Hampe.

Associate Provost Griffin mentioned another conference "Western Cooperative for Educational Telecommunications" to be held November 13-16, 1996 in San Francisco, CA. If anyone is interested President Kepler will send out a copy with his next letter. President Roark will attend.

Trustee Hammons also thought the Committees should set goals for year, to complement the Strategic Plan. She said the Academic and Student Affairs Committees' goal was excellence in undergraduate education with an emphasis on class sizes, part-time faculty and that no more than 10% of instructors should be graduate assistants. President Roark said that he would get information from OIA on class sizes and number of graduate assistants teaching classes. When received, this information will be shared with the committee.

Trustee Saunders passed out a list of new foundation board members. Vice President Simpson had spent the day in an orientation session with the new members. There has been a large turnover on the board and the new members will bring much needed energy for the campaign. Vice President Simpson suggested that a call or note of congratulations to the new members might be nice. There will be a second session later for members who could not attend.

Vice President Gern discussed the relationship with IENR. A two-day meeting was held in

Denver to discuss the strategic plan. There will be an IENR meeting on campus next week with the Governor speaking to the board on Saturday morning.

Trustee Bonner had questions about the enrollment numbers. President Roark noted that the final numbers will be available in October after the final drops and students with summer jobs through Labor Day return. So far the numbers in Laramie are about flat while up statewide.

President Kepler recognized two guests at the meeting, Bud Updike former trustee from Newcastle and Mary Kay Hill (Governor's staff).

Associate Provost Powell mentioned a program to be on Wyoming Public Radio and Television next Wednesday, September 4 at 7:00 p.m. The program will focus on family planning for finances for college. It will be live and taped with Bob Beck hosting. Guests on the show will be John Nutter, Director of Student Financial Aid, Susan James, and Don Perhoda. There will be an 800 number to call in and talk until top of hour. Underwriting for the project was through First Interstate Bank and Bank of Laramie.

Public Comments

Caroline McCracken-Flesher of Faculty Senate had a meeting with Trustee Kepler on September 23. They discussed the vision for UW, the presidential search, revision of the number of hours for majors and student concerns about requirements for graduation. The Executive members of Faculty Senate met with Governor on Friday, August 30, 1996. The Western Governors' University, plans for raising faculty salaries and reallocation. The Governor stayed beyond his departure time and the faculty members appreciated the meeting. Caroline also noted that the Department of Anthropology is celebrating its 30th anniversary.

Caroline Johnson of Staff Senate commented on their meeting with the Governor on Friday, August 30. She updated the Trustees on some administrative changes within the Staff Senate. Staff Senate will be celebrating its 20th anniversary in February 1997 which will be the theme for Staff Recognition Day in March. Staff Senate also wanted to thank the Trustees for attending their breakfast on Friday, August 30.

President Kepler thanked Staff Senate for the breakfast and felt that this was a good way to keep communications open. He also commented that he and Trustee Catchpole had dinner with the Governor and that he enjoyed both meetings.

Trustee Thompson wanted to say thank you to the Trustees for being so kind to Dominic Martinez at the July Trustee meeting. He also noted that on Monday the President's Welcome was a success. Both President Roark and Athletic Director, Lee Moon were in attendance (this was the first year for the AD). The team captains of the various sports were also in attendance. Tuesday ASUW will have its retreat to set goals. Thank you to President Roark for his attendance at the

Minority Affairs function. It shows his commitment to the students with a personal touch to UW.

Trustee True commented on how beautiful the campus was and that the grounds crew should be commended.

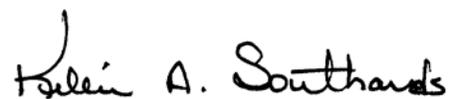
Trustee Saunders wanted to commend President Kepler on the fact that the meeting was handled with great dispatch. President Kepler said he was just trying to get through the business meetings in case something else needed to be taken care of.

ADJOURNMENT AND DATE OF NEXT MEETING

There being no further business to come before the board, it was moved by Trustee Kepler at 8:05 a.m. that the meeting be adjourned. The motion was seconded by Trustee Saunders and carried.

The next meeting of the Trustees will be held October 10-11, 1996 in the Old Main Board Room of the University of Wyoming campus.

Respectfully submitted,



Kellie A. Southards
Deputy Secretary, Board of Trustees *Pro Tem*



Crystal R.M. Bennett
Senior Office Associate